



NOTES FROM SCHOOL BOARD MEETING March 21, 2017

Educating Compassionate and Creative Global Citizens

At the regular meeting of the Oak Park USD Board of Education held on March 21st, the Oak Park High School Girls' Volleyball and Boys' Basketball Teams and their Coaches were recognized for their 8-0 season record and for winning the Coastal Canyon League Championship, respectively. The Board also recognized *Sumedha Attanti and Madeleine Phillips* for their NCWIT Aspirations in Computing Awards. The Board heard reports from School Board Members, the Student Board Representative, and the Superintendent. The Board also heard reports from, Brookside Elementary School, Red Oak Elementary School, Medea Creek Middle School, and Oak Park High School Site Councils. Andy Goldbeck provided an update on the Oak Park Education Foundation. Jane Nye introduced herself as a newly appointed MAC member and the MAC liaison to the Oak Park Unified School District. Dr. Knight provided an update on the District of Choice.

The Board took action and/or approved the following:

CONSENT ITEMS

- Approved Purchase Orders – February 1-28, 2017
- Approved Overnight Trip for Oak Park Unified School District Odyssey of the Mind Teams to Attend State Competition – March 24-25, 2017
- Approved Overnight Trip for Oak Park High School Future Business Leaders of America (FBLA) Leadership Summit – April 6-9, 2017
- Approved Notice of Completion, Project 16-07F, Construction of School Garden at Medea Creek Middle School

ACTION ITEMS

BUSINESS

- **Approved Adoption of Resolution #17-10, Participation in CSBA California School Cash Reserve Program**
TRANS are short-term debt instruments issued by school districts throughout the State to create an additional reserve to the general fund. In our District, this reserve will act as a cushion to the general fund in the event that we experience temporary cashflow needs due to the withholding of state funds to later in the school year.
- **Approved Renewal of Joint-Use Agreement with Rancho Simi Recreation and Park District for 2017-2020**
This renewal of a long-time agreement for cooperative use of facilities owned by Oak Park USD and Rancho Simi and Park District is a nonexclusive permit to use the buildings, grounds, and facilities of the School District for programs and activities of the Park District, and vice versa so long as such activities do not interfere with or adversely affect programs and activities sponsored by either District.
- **Approved a positive Certification of the 2016-17 Second Interim Financial Report and Budget Revisions**
- **Approved the 2016-17 Safe School Plans**
For each district school the Oak Park Unified School District must annually review and update its Safe School Plans in order to remain in compliance with EC 35294.2. These updates include staff responsibilities, and procedures to be followed by students and staff in the event of disaster or emergency. These plans are available at each school site for public view.

- **Approved Agreement for Measure S Architectural Services**
The Measure S Prioritization Committee has recognized that it is essential that the District engage a qualified and experienced architectural firm to assist with facility planning and prioritization, project design, and plan submittal and review by the Division of the State Architect. The board approved the request for proposal for architectural services to Dougherty Architects in connection with Measure S projects.
- **Approved Change Order No. 1, Project 17-01S, Districtwide Solar Installation**
On January 17, 2017, the Board entered into a contract with PFMG Construction LTD, for Project 17-01S, Districtwide Solar Installation. During the course of the project, District and school site staff identified changes to the project's scope for conditions unforeseen at the time the contract was awarded, and requested the contractor to provide additional conduits and outlets for future electrical and security camera installations.
- **Approved Agreement for DSA Testing and Inspection Services – Project 17-01S, Districtwide Solar Installation**
- **Approved Agreement for DSA Inspector of Record Services – Project 17-01S, Districtwide Solar Installation**
- **Approved Measure R Construction Contracts, Project 14-16R, Districtwide School Signage – Oak Park Independent and Oak View High Schools, and District Administrative Office**
Included in the Measure R Master Plan, Project 14-16 R was approved to improve site signage at all sites to provide improved safety by making specific District facilities more easily identifiable by emergency first responders. All sites have now been completed except for Oak Park Independent and Oak View High Schools, and the Education Services Center. District staff has solicited and received proposals to replace the 31 year old concrete sign that is heavily damaged by weather and age to identify the schools and offices on the 5701-5801 Conifer Street property.
- **Approved Modifications to the Facility Use Agreement with Westlake-Agoura Girls Softball Association**
The agreement is between Oak Park USD and WAGS for use of the OVHS softball field and associated facilities.
- **Approved Measure R Construction Contract, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School**
The district will be replacing the entire sidewalk from the school entrance down Satinwood Street to Conifer Street. A separate landscape project will be approved to plant twenty new trees along the parkway as part of this beautification and repair project.
- **Ratified Measure R Construction Contract, Project 17-05R, Emergency Sidewalk Repairs at Oak Hills Elementary School**
- **Approved Measure C6 Bond Fund Equipment Purchase – Districtwide Emergency Radio System Upgrades**
Replacement and upgrade of aging emergency radio system equipment, including antennas, repeaters and radios.
- **Approved Donations**
 The Board accepted the following donations:

- *Luc Bodden Memorial Monument Post at ROES from Michael Dettore.*
- *Olive Tree Transportation and Installation for Luc Bodden Memorial at ROES from Gothic Landscape.*
- *Santa Clarita Community College District, College of the Canyons has generously given a \$3,000 grant to the Oak Park High School Robotics Club.*

PUPIL SERVICES

- **Approved Contract for Non-Public School Services for Special Education Student #13-16/17 - \$13,503.20**
The District will receive an estimated \$3,600.00 in revenue limit funds for students in grades 7-8, reducing the actual cost to \$9,903.20.
- **Approved Contract for Non-Public School for Special Education Student #14 - 16/17 - \$11,400.00**
The district cost will be offset by approximately \$3,500.00 in revenue limit funds for students K-3, reducing the actual cost to \$7,900.00.

CURRICULUM

- **Approved New Course for Oak Park High School – Aerospace Engineering**
Aerospace Engineering propels students' learning in the fundamentals of atmospheric and space flight. As they explore the physics of flight, students bring the concepts to life by designing an airfoil, propulsion system, and rockets. They learn basic orbital mechanics using industry-standard software. They also explore robot systems through projects such as remotely operated vehicles. This is a part of Oak Park's Engineering Design pathway.
- **Approved 2016-17 Single Plans for Student Achievement**
For each school site the Single Plan for Student Achievement serves as a guide for continuous development, implementation, and monitoring cycle of various programs. It is a collection and analysis of student performance data, setting priorities for program improvements, rigorous use of effective solution strategies, and ongoing monitoring of results.
- **Approved 2015-2016 School Accountability Report Cards (SARCs)**
For each school site SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals.

BOARD BYLAW/POLICIES/ADMINISTRATIVE REGULATIONS

- Approved Amendment to the following Board Bylaws, Policies, and/or Administrative Regulation:
 - Board Bylaw [9240 - Board Training](#)
 - Board Policy [5111 - Admission](#)
 - [Board Policy](#) and [Administrative Regulation](#) 5111.1 - District Residency
- Adopted the following New Administrative Regulations:
 - Administrative Regulation [3311.2 - Lease-Leaseback Contracts](#)
 - Administrative Regulation [3311.3 - Design-Build Contracts](#)
 - Administrative Regulation [3311.4 - Procurement of Technological Equipment](#)

